



**Park Board Meeting
Agenda
February 18, 2021**

VIA ZOOM:

<https://us02web.zoom.us/j/82740423596>

Meeting ID: 827 4042 3596

	<u>Park Board Members</u>	
Member:	Lacey Shaw	2022
Member:	Matt Wessale	2021
Member:	Adam Hegeholz	2022
Member:	Thomas Adamini	2022
Member:	Andrew Anauo	2023
Alternate:	VACANT	2022
Council Liaison:	Pete Leo	

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1. Call Meeting to Order	
2. Approval of Agenda	
3. Appointment of Chair and Vice Chair for 2021	
4. Approval of January 21, 2021 Minutes.....	1-4
5. Skate Park ADA Plan.....	5-6
6. Project Updates.....	7-10
7. Board Updates and Questions	
8. Adjourn	

Upcoming Meetings:

March 18, 2021

**CITY OF WACONIA
MINUTES OF SCHEDULED MEETING
PARKS & RECREATION BOARD
THURSDAY, JANUARY 21, 2021**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board was called to order at 6:30 p.m. by Wessale.

Park Board Members Present: Matt Wessale, Adam Hegeholz, Andrew Anauo, Thomas Adamini

Park Board Members Absent: Lacey Shaw

Council Liaison: Pete Leo

Staff Present: Jackie Schulze, Craig Eldred

Adopt Agenda

Adamini made a motion to approve the agenda, seconded by Anauo. All in favor.

Appointment of Chair/Vice Chair

Wessale made a motion to table the chair/vice chair discussion to the February meeting when all members could be in attendance. Adamini seconded. All in favor.

Approve November 19, 2020 Minutes

Anauo made a motion to approve the minutes from the November 19, 2020 meeting. Hegeholz seconded. All in favor.

Inclusive Playground

Eldred provided an update on the inclusive playground and updated on the current fundraised amounts. He stated that we continue to work on taking those donations. The City is working on linking our City Engineer and Landscape Structures architects together, specifically regarding the landform elements. He highlighted the landform elements in the design images. He reminded the Park Board that the entire surface is the fully accessible flooring.

Wessale reminded the Board that there was a separate task force to do the design work of the playground and confirmed with Eldred that this is the final design. Eldred mentioned that some of the fundraised money is money that is dedicated towards fundraising portions of the park (for example, spinners, various pieces of equipment). He directed people to the City's inclusive playground fundraising website to see more details. Wessale also asked about the current timing of the project. Eldred stated that we are working on getting our engineer and landscape structures put together so we can get a full site plan put together to go out and obtain grant funds. Eldred hopes to have grants ready to go in this spring, since the playground is in our capital plan for 2022.

Adamini asked if the short-term fundraising goal was to get to \$250,000 and Eldred confirmed that.

Sudheimer Park

Eldred presented on the Sudheimer park project and recalled that Shaw and Wessale were the only two members involved in the project previously. Eldred stated this is a capital project for us and made up of about 26 acres. There were a lot of previous discussions about what to do with this, especially in terms of dealing with wetlands. The challenge for this is an access point. The City did move the funding element out for this from 2022 to 2025.

Eldred did visit some other similar sites and the biggest concern with dog parks is that people do not always clean up after their dogs.

Based on what was drawn up its between \$800-\$900,000 in site improvements. It is a long-term goal to have the entire site improved.

Eldred would like to get this on the park board's radar for this year.

Adamini stated he loves the layout and the concept. He asked if Eldred foresees any managed turf. Eldred stated that the only place looked at was around the parking lot because he would like to keep it as natural as possible.

Wessale wanted to shed some light on past discussions. He said when the board was discussing, there was consensus of the value of the trails there. He recalls mixed reviews surrounding the dog park. Wessale asked if it could be done more cost effectively if it were more of a trail system vs. a dog park (which would need a parking lot). Hegeholz said they should look at Birch Island Woods park.

Wessale said if just the trail was done, he sees it like the Interlaken trail system.

Adamini states that he would like to see one other item if the board elects not to have a dog park but does believe a parking lot would be necessary. He thinks people will want to drive there to get on the trails. Eldred stated that something to potentially look at is a turf parking lot.

Hegeholz inquired how close the corner of the lot is to the Mackenthun's parking lot. Eldred stated that it is about 100 feet. Hegeholz asked about outreach for a dog park. Eldred stated that there isn't a lot, we see a lot of people using the trail system more than anything. Eldred stated that when he started in 2010, the City had a lot of issues with dog waste being in the parks and in 2012 the City started providing the bags and dispensers, and that has helped a lot. Hegeholz also asked if there was parking on industrial and Eldred responded that it is signed "no parking." Eldred said there used to be a lot more truck traffic on that but there have been several changes due to an Elkay land swap.

Rietz Lake Fishing Pier

Eldred talked about the Rietz Lake Fishing Pier and stated he looked back in notes and had staff do some depth checks on the lake conditions. Eldred stated that the biggest issue is that the water can get pretty high, so the water bounce is a concern. It can be about a four-foot bounce. The wave armor dock approach has been recommended on Rietz Lake, which is a poly-dock system, and it allows to float up and down with the water better. Eldred was going to get some numbers.

This project is scheduled for 2022 and he is going to get some of the numbers together for more details.

Wessale confirmed that we would not be able to do anything permanent here due to maintenance costs, etc. Eldred said they will look at several options.

Park Updates

Brook Peterson Park: working on final items, working with engineer on ramp for skate park. The skate park was part of the Lion's Field improvement several years ago, and we are required to make an ADA access.

Waterford Park: hopes to have more info next month. Developer did dedicate four residential lots for additional green space. Basketball court and relocation of community gardens. However, there are a still things to work through.

Oak Point Play Equipment: Site improvements approved by City Council and equipment has been ordered. Equipment should be here by April, and the shelter has been ordered as well. Project should hopefully be fully completed by the end of June, with the only outstanding item being trail sealing, since we are oftentimes the last entity who gets this done. Tennis court and basketball court resurfacing will happen, too.

City Square Park ADA: The City Council approved the plan as presented and the project should be fully completed by June of 2022.

Design Manual: Staff have been working with our engineer on completing a City Design Manual for Developments and Improvements. Working with CD Projects on some park signage, specially related to wayfinding. Would like the Park Board to be updated on this in Q1 yet.

Trail Sealing: We just received a request for this – the goals are to get through Interlaken, Main Street, Parkway North, and Highway 5.

Holiday Lighting: In December, the Fire Relief and the Lions donated funds to buy 18 snowflake LED fixtures for City Square Park. It did bring a challenge because new electrical outlets had to be installed in the parks. Wessale said the lights really did add a nice touch to the holiday décor. Eldred stated it was a significant improvement, but a huge asset.

Eldred said next month he'll provide some additional project updates including reconstruction projects, and then we can dig into some CIP items.

Wessale said it seemed like last year there were new developers in at every meeting and asked if it has slowed down at all. Eldred stated that it seems to be because we are wrapping up a lot of developer's agreements, etc., right now.

Eldred stated he would like to have more trials linked in the next few years.

Board Updates

Wessale stated he attended the County's public meeting for the Regional Park Project and encouraged everyone to go on the website because they are taking comments. He said he didn't feel the current model capitalized on the lake views.

Councilmember Leo wanted to make a comment about the inclusive playground. He stated we are about \$65,000 short of the goal of \$250,000. He gave a plug for the Polar Plunge, which the City is partnering with Special Olympics, MN

Adjournment

Adamini motion to adjourn. Hegeholz second. All in favor. Adjourn at 7:34 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "jacqueline schulze". The signature is written in black ink and is positioned below the typed name.

Jackie Schulze
Interim City Administrator



REQUEST FOR PARKS & RECREATION BOARD ACTION

Meeting Date:	February 18, 2021
Item Name:	Review Skate Park ADA Project
Presented by:	Craig Eldred, Public Services Director

RECOMMENDATIONS/ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Approval of Skate Park ADA Plan

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

As a result of the Brook Peterson Restroom Improvement Project and the existence of the Skate Park on the parcel dedicated for the improvement, staff were informed that the Skate Park as it exists today needs to meet ADA requirements and be improved in part to meet the Grant Funds for the Outdoor Recreational Grant awarded by MnDNR.

The improvements must be fully completed by June 30, 2021. The expiration date of the restroom project. Staff had Bolton-Menk survey and prepare a plan sheet depicting an accessible trail as provided with this request of action. Staff completed an analysis of the access construction costs and costs associated with removing the berm entirely, replace the asphalt surface and link the revised surface to the new and existing sidewalk system.

The cost to add the trail link is estimated to be between 10 and 12,0000.00. Costs to remove the elevated surface, install new surfacing and links is 18-20,0000.

Here are some endearing facts of the skate park. The Skate Park elevated surface is due to the creation of Lion's Field and not hauling excess material off the Park site during construction of the ball field. Currently the existing asphalt surface needs surface sealing, we continually receive requests for enhancement of the Skate Park, or the addition of new features or equipment. The Skate Park as it exists today can not be added to due to the elevation of the site. If we were to lower the site as proposed with the higher costs the system could be expanded and be fully accessible as required by the grant.

It is staff's recommendation that we utilize a portion of our operational amenity budget, and funds from a Capital Project programmed to meet other improvement requirements. Lower the site, create a new asphalt surface, and place the equipment accordingly to improve its accessibility requirements for the grant.



PUBLIC SERVICES DEPARTMENT MEMO

To: Park Board

From: Craig Eldred, Public Services Director

Date: February 18, 2021

RE: Park Project & Operations Update

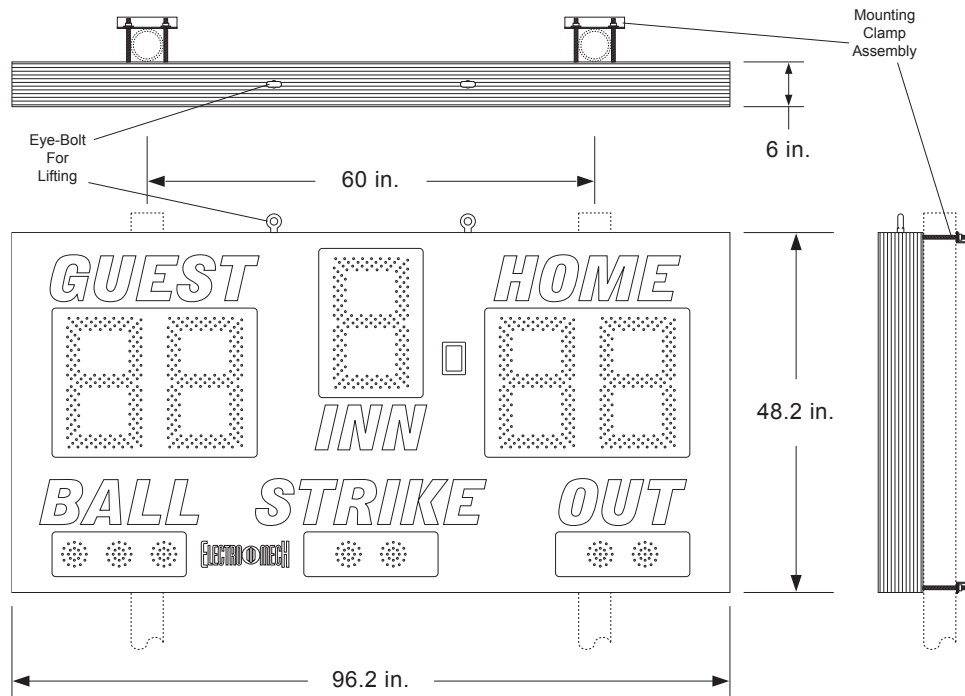
CC: Jackie Schulze, Interim City Administrator; Pete Leo City Council Liaison

Waterford Inclusive Playground; we held a virtual meeting with our Engineer and Equipment Representatives on Feb. 4th. Plans have been shared and we intend to initiate a Site Design Project memo to the City Council on March 1st. We intend to start with topography work with the inclusion of the land-form improvement design. Fund raising continues and staff provided a request to the City Council for Feb. 16th to submit a grant application for MnDNR Outdoor Recreation Dollars for this improvement project. We will continue to work on other funding sources. The Polar Plunge is scheduled for Saturday, March 20th noon at Waconia Regional Park.

Trail Surface Sealing; we have prepared plans for sealing asphalt trails in the Interlaken Development area excluding where the wall underpass area is improved, Main Street north of TH 5, Ravenwood Development, TH 284, Fox Run Park, 10th Street, Oak Pointe Park, and Community Drive near the High School.

Donation of Funds; we have received contact regarding a desire to donate funds to provide either electronic score boards, or dugouts at Brook Peterson/Al Melchert Fields this summer. Manus Products is the organization inquiring the ability to work with the City on such an endeavor. I have attached a couple model units researched on-line. Presently I have no pricing on the units. I will make efforts to have more information by the time we meet on this subject.

We continue to work on items for Brook Peterson, Oak Pointe Parks for the updates and remaining equipment needs. I'd also like to have an open discussion on Arbor Day items.



Cabinet Size, Weight:
8 ft. x 4 ft., 113 lbs.

Electrical Requirements:
1.1 Amps, 120 VAC

Display Sizes:
18 in. tall Home Score
18 in. tall Guest Score
18 in. tall Inning
4 in. Ball Indicators
4 in. Strike Indicators
4 in. Out Indicators

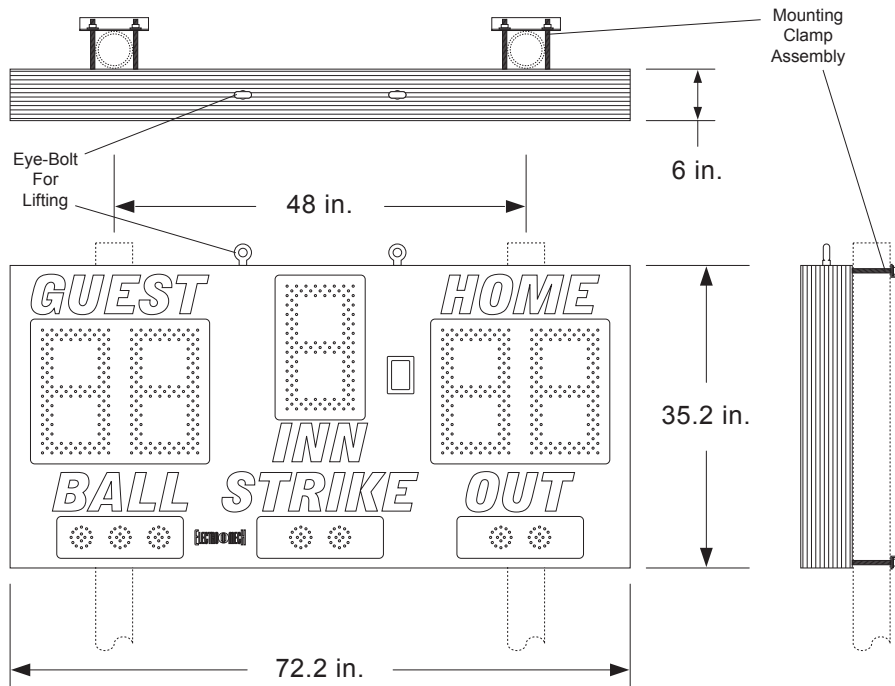
Standard Post Sizes:
2 each, max diameter 4.5 in.

Standard Equipment & Features

- Single cabinet design with heavy duty extruded aluminum framing
- Light weight, rust free, all aluminum construction
- Mounting hardware for permanent installation on two posts without the need for on site fabrication
- Automotive grade baked on enamel based paint applied to the scoreboard face
- Choice of 18 standard paint colors
- Choice of amber or red LED displays
- LED display circuit boards conformal coated for outdoor use
- Simplified 15-key control console
- Junction box and patch cable for hardwired installations
- Five-year limited warranty
- Toll free technical support via phone and online for the life of the product

Optional Equipment & Features

- ID panels with custom graphics, in a variety of sizes, shapes and styles, to mount above or below the scoreboard
- Extended configurations for ID panels built into the left or right side of the scoreboard cabinet
- Full color video and other electronic display panels
- Stadium Sound System packages
- Custom paint colors
- Team name in place of HOME
- Full-sized 37-key control console with LCD display
- Up to 1,000 feet of data cable for hardwired installations
- ScoreLink Wireless RF modem system for wireless communication
- Additional warranty and support plans



Cabinet Size, Weight:
6 ft. x 3 ft., 78 lbs.

Electrical Requirements:
0.8 Amps, 120 VAC

Display Sizes:
15 in. tall Home Score
15 in. tall Guest Score
15 in. tall Inning
3 in. Ball Indicators
3 in. Strike Indicators
3 in. Out Indicators

Standard Post Sizes:
2 each, max diameter 4.5 in.

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MM-Series Scoreboard Control Console

Available for the following sports:

Baseball/Softball

Baseball/Football

Football


STANDARD FEATURES
User friendly, feature packed software

- Sport-specific configuration (no codes to enter)
- Simplified layout
- Perfect synchronization with multiple scoreboards
- Support for wired or wireless data transmission
- Flash memory for saving game data during power loss

Attached 6 ft. power cord
Additional Features

- ETL Listed
- Made in the USA

PHYSICAL DESCRIPTION
Membrane Keypad

- 15 dome switches with tactile feedback
- 3M vinyl overlay

ABS Plastic Enclosure

- Desktop configuration
- Flame retardant, high impact plastic
- Painted steel back plate

Dimensions

- Width: 11.5 inches
- Depth: 9 inches
- Height: 5.5 inches
- Weight: 5 pounds

Power Requirements

- Voltage: 120 VAC
- Amperage: 0.5 Amps
- AC Frequency: 60 Hz
- Requires standard grounded power receptacle

Data Input and Output

- One ¼ in. Stereo Cable Data Output Jack
- Optional RJ-45 style Clock Control Input Jack

OTHER INFO

The MM Scoreboard Console was designed for our budget friendly baseball, softball, and football scoreboards and only works on the following models (these can be upgraded at any time to an MP console to support additional features): LX1020, LX1030, LX1050, LX1060, LX1062, LX1064, LX1070, LX1240, LX1241, LX1244, LX1250, LX1260, LX1340, LX1341, LX1360, LX3120, LX3130, LX3140, LX3150.