



**Park Board Meeting
Agenda
August 19, 2021
City Council Chambers
6:30 p.m.**

<u>Park Board Members</u>		
Chair:	Lacey Shaw	2022
Member:	Matt Wessale	2021
Member:	Adam Hegeholz	2022
Member:	Thomas Adamini	2022
Member:	Andrew Anauo	2023
Alternate:	Leah Soltis	2023
Council Liaison:	Pete Leo	

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1. Call Meeting to Order	
2. Approval of Agenda	
3. Approval of Minutes from July 15 th Meeting.....	1 - 3
4. Inclusive Playground Site Layout.....	4 – 8
5. Pickleball Courts Discussion.....	9
6. Board Updates and Questions	
7. Adjourn	

Upcoming Meetings:

September 16, 2021 - canceled

October 21, 2021

**CITY OF WACONIA
MINUTES OF SCHEDULED MEETING
PARKS & RECREATION BOARD
Thursday, July 15, 2021**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board was called to order at 6:30 p.m. by Shaw.

Park Board Members Present: Lacey Shaw, Adam Hegeholz, Andrew Anauo, Thomas Adamini, Leah Soltis, Matt Wessale

Park Board Members Absent: None

Council Liaison: Pete Leo

Staff Present: Shane Fineran, Craig Eldred

Adopt Agenda

Wessale made a motion to approve the agenda, seconded by Anauoi. All in favor.

Approval of Minutes from May 20, 2021 Meeting

Anauo made a motion to approve the May 20, 2021 meeting minutes, seconded by Adamini. All in favor.

Project Updates

Public Services Director Craig Eldred provided updates on several ongoing projects.

Brook Peterson Restroom Improvement Project; Improvements have been completed and a re-imbusement request has been submitted to the DNR. I received one comment items on the request and am working with Finance on obtaining the last of the requested information.

Oak Pointe Park Improvement Project; The remaining items include the shelter, amenity updates and trail sealing items. Work on the shelter site preparations will commence in a couple of weeks.

2021 Improvement Project, Interlaken Wall Improvement at Underpass; While this project met some unexpected delays; the block wall has been installed and stained. The additional boulder wall to be left in place has been replaced with a small modular block wall by the Contractor at no expense to the City. The Main Contractor will begin site work to replace the trail, completed one final drainage item and the City will work on bollard light replacements removed to complete the improvement.

Waterford Park, Inclusive Play System Project, 2022; Engineering items between Westwood and Bolton- Menk have been pass and Bolton-Menk has initiated work on site elevation design for the Developer improvements and Inclusive Site improvements for the project. Eldred

reviewed some closures of trail and street segments adjacent to the park to accommodate the Waterford 6th development work and discussed items being reviewed by Engineering for site layout and preparation for the playground and park amenities. The City received a response from the DNR on award of the Outdoor Recreation Grant to the City of Waconia. Discussion was had on fundraising totals to date and potential timing.

War Memorial Information/Update; On August 2nd Council will meet in a work session format with Joe Gifford, 1st Vice Commander and others representing the American Legion, Post 150 on items related to the War Memorial items within City Square Park. The plan is to establish a funding page to rehabilitate the Memorials and possibly relocate the items within City Square Park. More information for the August 19th Meeting will be available.

Capital Improvement Projects, Parks; Eldred reviewed the Parks Capital Improvement Projects forecasted for 2022, which include additional ADA work at City Square Park, fishing pier at Rietz Lake, inclusive playground and site improvements at Waterford Park, and park maintenance equipment.

Maintenance Updates:

City Square Park; finalizing the first half of sidewalk improvements for the ADA requirements. We will be requesting Council authorization to bid the remaining work scheduled for 2022 to meet the deadline of June 30, 2022.

Interlaken Park; Staff will be installing a drainage system in replacement of a retaining wall which failed early this spring. We will also be completing a forestry clearing of the shrubbery in the wooded area again. We have received a request for additional Park benches along the trail within the north portion of the park. We plan to look at additional installations if we have the amenity numbers available. Discussion by the Park Board was had on identification and removal of invasive species such as buck thorn by staff or other methods.

MPCA Grant; we were recently awarded an Alternative Electric Equipment grant from the MPCA where we plan to purchase battery operated turf equipment in place of gas operated equipment.

Trail Seal Project; this project should be occurring pretty soon through efforts of partnership with Scott County and other Municipal Agencies. Information is forth coming on the City Website.

TH 5 Medians; staff will be working on this aesthetic area sometime soon with new landscaping. We plan to reduce the plant material accent and add “No-Mow” turf to the sides.

Municipal Cemetery; we will be working with High School students on head stone cleaning and rehabilitation soon. You may recall earlier information on this project.

Staffing; just this week Nick Zumbusch started work with the Public Services in the Parks area. Nick has previous municipal experience in a variety of areas.

Board Updates/Questions

Wessale discussed an idea for consideration by the Park Board which would be outdoor fitness type equipment along trails or adjacent to the lake.

Shaw discussed a natural area recently visited out of state that incorporated natural trails, a bog, and a large tree. These types of elements could be inspiration or things to consider for the ultimate development of the Sudheimer Park space.

Adjournment

Wessale motion to adjourn. Adamini second. All in favor. Adjourn at 7:37 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Shane Fineran". The signature is stylized and cursive, with a large initial "S" and "F".

Shane Fineran
City Administrator



PUBLIC SERVICES DEPARTMENT MEMO

To: Park Board Commission

Shane Fineran, City Administrator

From: Craig Eldred, Public Services Director

Date: August 19, 2021

RE: Waterford Park Inclusive System Update & Community Project Ideas; Projects & Maintenance

CC:

Waterford Park Inclusive System Update:

There have been some advancements and changes to the Waterford Park Inclusive Playground Project since we discussed the goal of linking the Engineering representative's: City and Development Engineer.

1. Attached is a Draft Site Plan including numerous alterations to the site, not limited to location of the inclusive system, parking lot, access, sidewalks, trails, restroom and use space concept.
2. Attached is the equipment layout which had been shared previously. However, review of the layout in comparison to the site plan puts many things into perspective.
3. The Grant site boundary image previously submitted has been altered based upon recommendations from MnDNR staff and an on-site meeting held with their representative.
4. We will discuss the Grant in relationship to what stage we are at currently
5. At the time of providing this information I have established a meeting with the equipment Representative to discuss options for the current equipment for Lakeview Terrace Park. I will provide updates at the Park Board meeting.

After our discussion of the items above I will provide comments back to our Engineer for placement on the Site Plan. Those items and elevations of the site to make all elements ADA compliant is our target to discuss with the equipment representatives. These items once

completed should provide for an official site and equipment layout. I feel we can meet that target in September and include an official budgetary number.

Community Project Ideas:

Attached is an email from City Council Member Pierson to Park Board Commissioner Shaw regarding Pickle Ball and comments through some investigation completed by Mr. Pierson. While this is for discussion purposes it currently falls outside of the three target Park Board Commission Goals.

As each of the Park Board Commission are aware. Ideas and public comments are open for discussion. We still have items from previous meetings that should be compiled and reviewed again for further discussion by the Commission and possible submission for the Capital Improvement Committee and City Council for consideration.

Project & Maintenance Items:

Interlaken/Hwy 10 Underpass 2021 Improvement Project; we are awaiting pavement of the trail and restoration

Oak Pointe Park; Trail sealing was recently completed. The shelter installation remains

Brook Peterson Park Restrooms; awaiting reimbursement of funds from the project completion. The final inspection went well in late July.

WBA, State Baseball Tournament; things were completed on Wednesday regarding site and power needs for the tournament. Staff will monitor the site and restrooms over the next three-weeks.

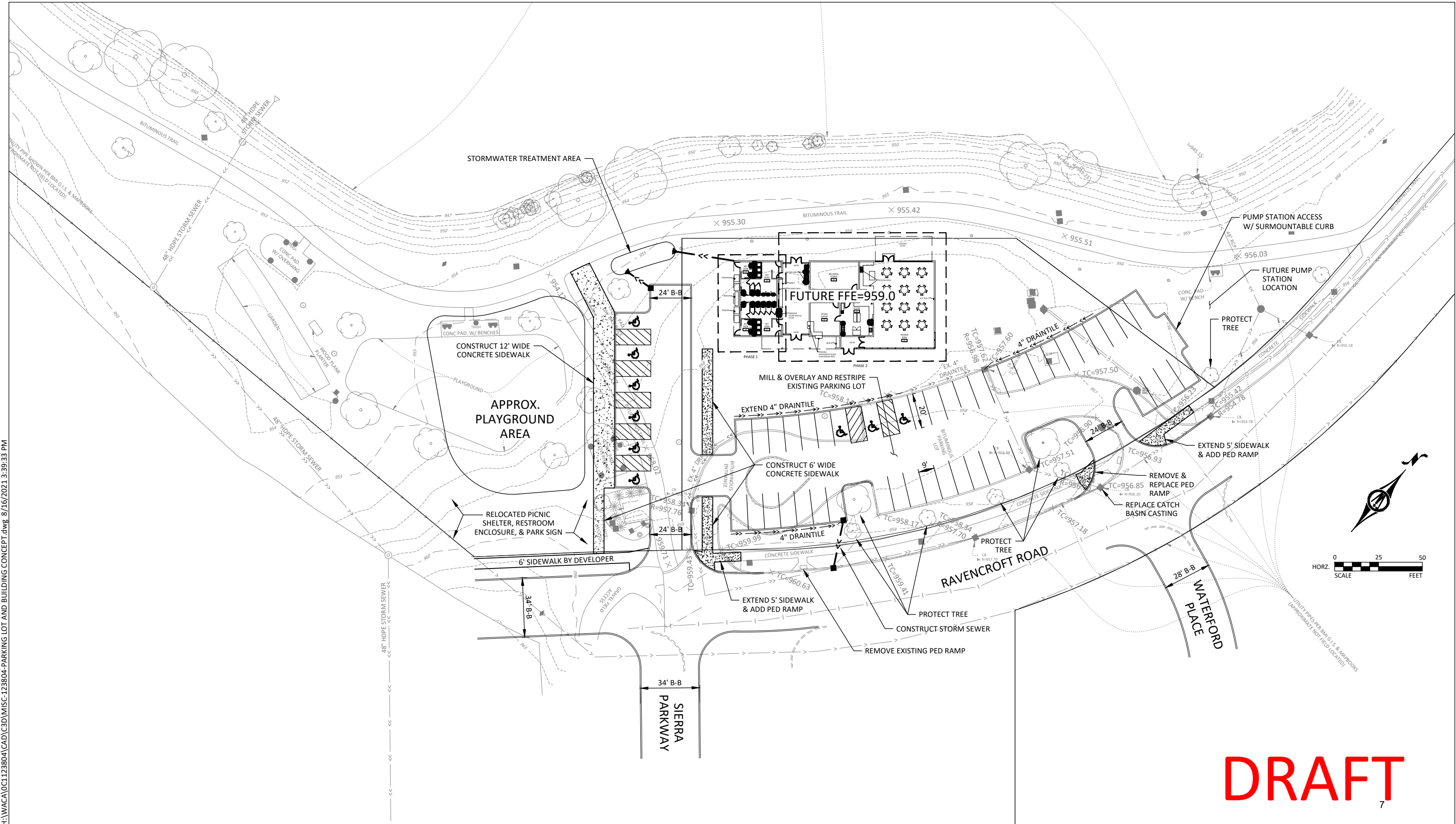
Softball league and Music & Movie in the Park; both items are ending this week. Staff will be working on some modification items for Movie in the Park to simplify setup for each event.

Legion & War Memorial; The Legion Members presented their plan to the City Council regarding rehabilitation updates to the War Memorial items in City Square Park. The Legion intend on initiating a fund-raising plan for rehabilitation of the Memorial items.

Phase I ADA Improvement, City Square Park; Phase I work is completed excluding some concrete raising, which is scheduled in the next two-weeks.

Phase II ADA Improvement, City Square Park; Staff will be requesting of the City Council authorization to advertise the Phase II improvements. The target completion date is June 30, 2022.

Trail Sealing; has been completed by MP Asphalt in conjunction with South Metro Communities of Scott County. We did delete and add segments but stayed within the budgetary dollars.



DRAFT

H:\WACA\DC1123804\CAD\C3D\MISC-123804-PARKING LOT AND BUILDING CONCEPT.dwg 8/16/2021 3:39:33 PM



FLAGSHIP RECREATION
 11123 UPPER 33RD ST N
 LAKE ELMO, MN 55082
 763-550-7860
 FLAGSHIPPLAY.COM
 @FLAGSHIPPLAY



THIS PLAY AREA & PLAY EQUIPMENT IS
 DESIGNED FOR AGE RANGES AS NOTED
 ON PLAN.

WACONIA INCLUSIVE
 PLAYGROUND
 ACCESSIBILITY PLAN

Waconia, MN

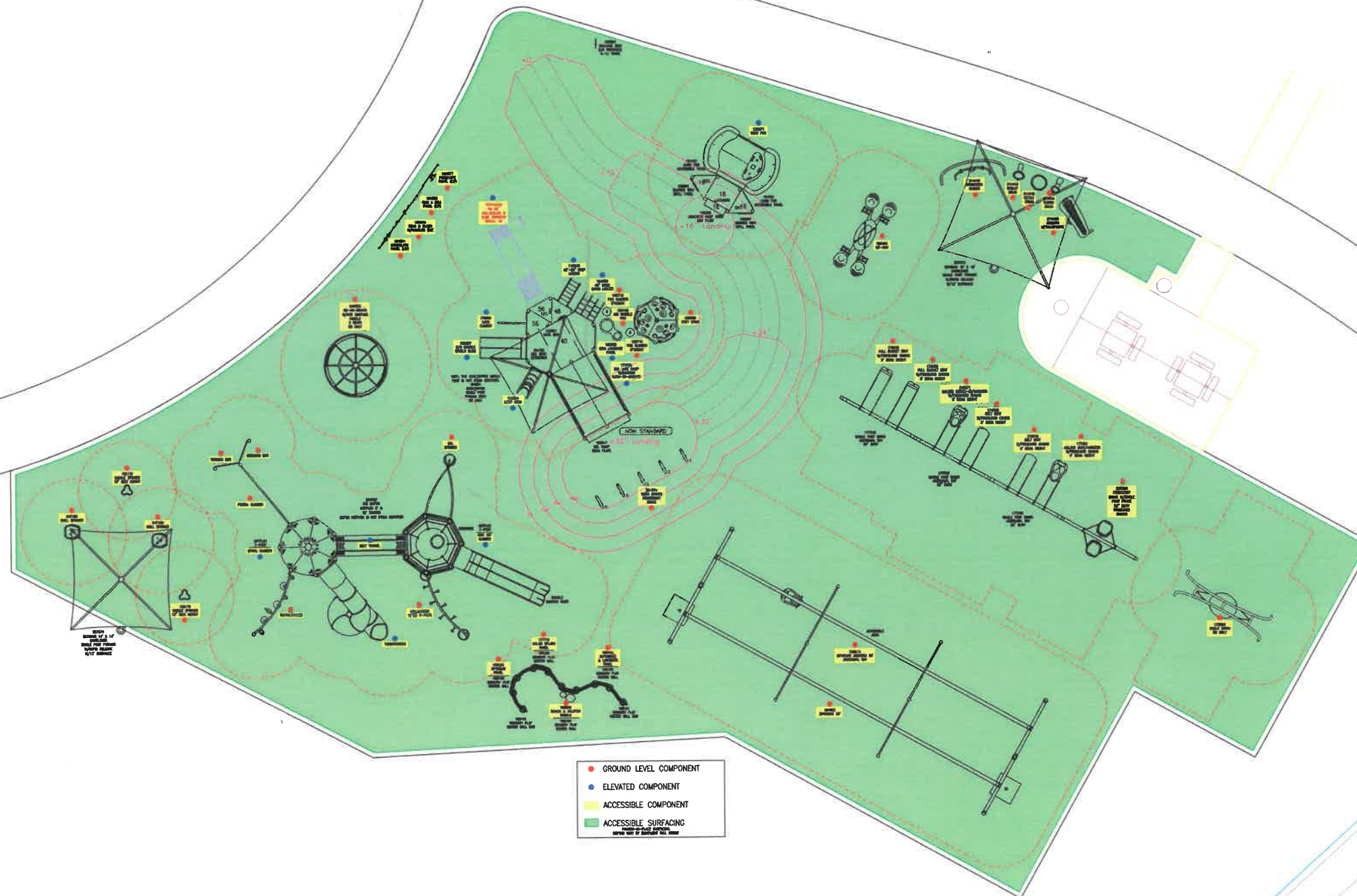
SALES REPRESENTATIVE:
 Bailey Wolf

DESIGNED BY:
 JLT
 3/10/21

1/8" = 1'-0"

SHEET

LS101



- GROUND LEVEL COMPONENT
- ELEVATED COMPONENT
- ACCESSIBLE COMPONENT
- ACCESSIBLE SURFACING

5-12 AREA

TOTAL ELEVATED PLAY COMPONENTS	12	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	4	REQUIRED	6
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	11	REQUIRED	4
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	30	REQUIRED	4
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	17	REQUIRED	17

Craig Eldred

From: Lacey Shaw
Sent: Tuesday, August 17, 2021 10:26 AM
To: Craig Eldred
Subject: FW: Pickle Ball Courts

We can discuss on Thursday but wanted to have the email also.

From: Carl Pierson <cperson@waconia.org>
Sent: Tuesday, August 17, 2021 9:43 AM
To: Lacey Shaw <lshaw@waconia.org>
Subject: Pickle Ball Courts

Park Board Commissioner Shaw,

Yesterday I was visiting downtown businesses, asking for ideas, complaints, or suggestions. I didn't receive many, but there was one thing brought up that I know would need to begin with the Park Board so I'm sharing it with you.

One business owner I spoke with said he is part of a group of 15 or 20 guys that gather regularly throughout the spring, summer, and fall to play Pickle Ball. They play at the new courts by Safari Island but he said that portable net is often "wrecked". They make do but he claims there is enough interest for the city to consider building dedicated pickle ball courts.

I mentioned we have pickle ball lines on the courts in my neighborhood and perhaps on a few others. He responded that those are "OK", but that tennis nets are 6 to 12 inches taller than regulation pickle ball nets. He had an idea about where the courts could be. He suggested the old long jump pits at Bayview (north end of the football field) is a great spot. He pointed out that you could fit 3 regulation pickle ball courts in the footprint of a single tennis court. I conveyed that the property he suggested is owned by the school, but that I appreciated he had given it some thought rather than simply saying "We want this so figure it out."

I'm hopeful the park board can have a discussion about the merits of this request. I would like to get back to him in the next couple of months to let him know if it's something the city can support (even in partnership with the schools if the location he suggested were deemed viable).

Thanks,
Carl Pierson